

Individual Cabinet Member Report – transfer of capital scheme from provisional to approved programme

(If any background papers attached to this request are exempt please add the following paragraph here: The attached background papers are NOT FOR PUBLICATION in accordance with paragraphs.....of Schedule 12A of Part 1 of the Local Government Act 1972. PLEASE DO NOT INCLUDE ANY EXEMPT INFORMATION ON THIS FORM).

Name of Cabinet Member	Cllr David Rouane
Delegations Checked and certified by	
Name of officer requesting the decision	Diane Foster, Licensing and Community Safety Manager
Contact details of officer	Diane.foster@southandvale.gov.uk 07801 203520
Details of decision required	To transfer £85,000 from the provisional capital programme to the approved capital budget to fund the procurement and installation of 17 CCTV cameras in Henley and five in Didcot.
Recommended Action	As above
Reasons for recommending decision	<p>The analogue CCTV cameras in Didcot and Henley were installed in 2014 and 2015 and are reaching their end of life. It is no longer possible to get these units replaced when they fail. This has been evidenced by recent storm damage to five CCTV cameras in Didcot which rendered the cameras irreparable. These cameras have been replaced with new digital cameras via an insurance claim.</p> <p>In 2021 the monitoring equipment in the CCTV control room and all CCTV fibre in South Oxfordshire was upgraded to support high definition digital cameras which provide greater image quality than the current analogue cameras. CCTV cameras in Thame and Wallingford have already been upgraded to digital cameras so replacing the current cameras in Didcot and Henley will result in all council owned public space CCTV in South Oxfordshire being digital.</p> <p>The five new cameras in Didcot include the installation of a camera in a new location that has been identified by Thames Valley Police and is supported by Didcot Town Council. This camera will have wireless transmission to another camera so no additional cabling is required.</p> <p>New digital cameras will also assist in the creation of a wider Oxfordshire CCTV hub should this be a future consideration.</p>

Financial details	<p>Indicative costs are as follows:</p> <p>21 replacement cameras - £66,000 Procurement and installation of a new camera and the associated work in the control room - £7,200</p>
Alternative options considered and rejected	An alternative option would be to not replace the CCTV and cease to provide a CCTV public space town centre scheme in Henley and Didcot when the equipment fails.
Details of background documents	None
Declarations / conflict of interest	Declarations of any other Cabinet Members consulted by the Cabinet Member making the decision.

Consultation (officers/ward councillors)	Section	Name	Outcome	Date
	Ward Councillors	Cllr Arlett	Supported	29/10/2023
	Legal legal@southandvale.gov.uk	Patrick Arran	Approved	25/08/2023
	Finance Finance@southandvale.gov.uk	Donna Ross Principal Accountant	Agreed £85k is available in the provisional capital programme PROV396	04/09/2023
	Human Resources hradminandpayroll@southandvale.gov.uk	Trina Mayling	No comments	07/09/2023
	Strategic property Property@southandvale.gov.uk			
	Diversity and Equality equalities@southandvale.gov.uk	Lynne Mitchell	Supported. Our more vulnerable residents often feel safer knowing we have CCTV in the towns, therefore its important the systems are robust and up to date.	25/08/2023
	Climate and ecology climateaction@southandvale.gov.uk	Jessie Fieth	No comments	25/09/2023
	Health and Safety healthandsafety@southandvale.gov.uk	Abi Witting	Approved- no comments	29/08/2023
	Risk and insurance risk@southandvale.gov.uk	Yvonne Cutler Greaves	Agree the approach.	06/09/2023
	Infrastructure Obligations infrastructureclaims@southandvale.gov.uk	Mark Hewer	Confirm that £85,000 of Community Infrastructure Levy (CIL) Funding is allocated for this project in the provisional capital programme. The project details meet that of the funding allocation which is in-line with CIL spending regulations. Please ensure that the Infrastructure Obligations Team is kept up to date of the progress of the project and on spend of the funds as this will be included in the statutory annual infrastructure funding statements.	25/08/2023
	Communications communications@southandvale.gov.uk	Andrea Busiko	No comments from comms	29/08/2023

Strategic Director's approval	Reviewed at SMT	Date 20/09/2023
Cabinet Member's approval	Cllr David Rouane	Date 08/11/2023

Appendix 1: Detailed capital scheme appraisal report

Ownership of report/ scheme	Cllr David Rouane Diane Foster, Licensing and Community Safety Manager
Details of the scheme	<p>To fund the supply and installation of 17 CCTV cameras in Henley and five in Didcot. This work will result in old analogue cameras being replaced with high definition digital cameras.</p> <p>The project will be managed by the Licensing and Community Safety Manager</p> <p>We are keen to undertake this project as soon as the ICDM has been approved and anticipate it being completed this financial year.</p>
Strategic objectives	This work contributes to the council's objective for homes and infrastructure that meet local needs.
Purpose of the scheme	<p>The objective of the project is to replace the council's aging public space CCTV cameras. The existing equipment has reached its end of life and is becoming more difficult to repair. The project will provide efficient reliable equipment that will support high definition digital cameras.</p> <p>This project will help to maintain the integrity of and confidence in the CCTV service for the council.</p> <p>If the budget is not available to replace these cameras, there is a risk of increase revenue costs to pay for repairs as the equipment becomes increasing older and less reliable. In addition if the equipment fails and is not repairable the council will not be able to provide CCTV in our town centre public spaces. This will create an operational risk for all those who rely on CCTV. It is also a reputational risk for the council.</p>
Benefits of the Scheme	This work will benefit residents, visitors and businesses in our town centres as we will be providing a reliable CCTV service with modern technology.
Measuring the success of the scheme	Reduced number of call outs under the CCTV maintenance contract.
Financial details	Financial details are shown in appendix 2

Hurdles to be overcome

Agreement will need to be sought with Oxfordshire County Council to install a camera on a lighting column. If this is not possible planning permission will be required for a new column for the CCTV camera.

Appendix 2: Financial details

The capital cost of the scheme	£85,000 (CIL funded)
The profile of that expenditure	Immediate
The revenue consequences of the scheme (expenditure and income)	The work will be managed in house with no anticipated revenue consequences.
Details of any specific sources of external finance available for this scheme	N/A
Any VAT implications of the scheme	N/A
Any financial risks associated with the scheme	N/A
Details of any financial return on the investment	N/A